



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

SENIOR INSURANCE EXAMINER (SUPERVISOR)

\$5,862 - \$8,414

FIELD EXAMINATION DIVISION
LOS ANGELES

This recruitment may be used to fill multiple vacancies occurring in this location for this classification within the next 60 days.

RESPONSIBILITIES:

Under general direction of the Bureau Chief, the incumbent will supervise, plan, direct and monitor the work of staff in conducting financial examinations of insurance companies and advise them on technical questions and policy matters; plan, direct and conduct the examination of the largest and most complex insurance companies to determine their financial condition, solvency, legality and propriety of their operations, compliance with the California Insurance Code as well as the Department rules and regulations; train staff in performing examination and EDP audit tasks; and perform other administrative tasks as required. The incumbent will be expected to travel in-state and out-of-state to examine the books and financial records of certain California insurance companies.

DESIRABLE QUALIFICATIONS:

- Possess accounting knowledge and experience in analyzing financial situations accurately and adopting an effective course of action.
- Experience in leading and supervising accounting and auditing staff.
- Experience in working with and completion of statutory financial statements.
- Experience in working with and possess knowledge of the California Insurance Code, Bulletins, and Title 10 of the California Code of Regulations.
- Possess excellent interpersonal, problem solving, verbal and written communication skills.
- Ability to work under pressure and handle multiple tasks efficiently and in a timely manner.
- Willingness to travel and work away from the headquarters office including out-of-state travel.
- Designation as a Certified Financial Examiner with the Society of Financial Examiners is preferred.

WHO MAY APPLY:

Applications will be accepted from current State employees at the Senior Insurance Examiner (Supervisor) level, those with transfer eligibility, or those with list eligibility. Training and Development Assignments may be considered. All applications will be reviewed; however, only the most qualified candidates will be interviewed. ***All applicants must clearly indicate the basis of their eligibility (i.e., SROA, surplus, reemployment, reinstatement, transfer, or certification list eligibility) on the state application.***

08/28/15 MR

DO NOT SUBMIT APPLICATIONS TO CalHR

"The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation."



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All applicants, regardless of the type of eligibility, must provide proof of meeting the minimum qualifications of the classification. To view the minimum qualifications, please visit [CalHR Job Descriptions](#) and type in either the class code or title of the classification for which you are applying.

Failure to provide proof of meeting the minimum qualifications of the classification through experience and/or education (if required) will eliminate you from being considered for the position.

APPLICATION PROCEDURE:

Please mail a completed standard [State Application STD 678](#), and proof of meeting the minimum qualifications of the classification to Malinda Randolph, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, 13th Floor, Sacramento, CA 95814. **Failure to provide proof of meeting the minimum qualifications of the classification through experience and/or education (if required) will eliminate you from being considered for the position.**

DO NOT EMAIL APPLICATION. Emailed applications will not be accepted. **PLEASE INDICATE "Senior Insurance Examiner (Supervisor), PSN # 413-351-4411-005" ON THE STATE APPLICATION.** Applications must be postmarked by the final filing date to be considered. For additional information, please call Malinda Randolph at (916) 492-3308.

FINAL FILING DATE: September 14, 2015 by 5:00 p.m. – Close of Business

NOTE: Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application will be forwarded to CalHR for review and the applicant's name may be removed from the eligibility list.

If you are applying for more than one recruitment, a separate State Application (STD. 678) is required for each recruitment for which you would like to be considered.

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